

Library Research

Prof. Dianna Sachs
Health and Human Services Librarian

Dianna Sachs

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Pronouns: She/Her/Hers

Professor

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Location:

1053 Waldo Library, Mail Stop 5353

Mailing address:

University Libraries - Waldo Library

Western Michigan University

1903 W Michigan Ave

Kalamazoo MI 49008-5353 USA



<https://wmich.libcal.com/appointments/sachs>

Make an Appointment - WMU Libraries

Connect with a librarian.

1. Choose a librarian:

☒ Dianna Sachs (Health and Human Services Librarian)



2. Choose a date:

1

Sep

2021

2

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

3. Choose a time:

Monday, September 20, 2021

Time Zone: Eastern Time - US & Canada ([change](#))

10:00am

11:00am

12:00pm

1:00pm

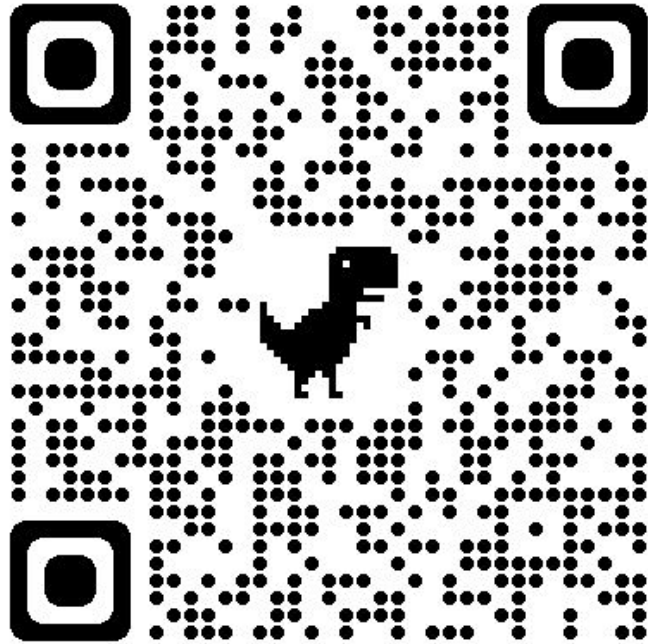
2:00pm

Continue

Case Study

- Look for examples of a person **providing or consulting a piece of evidence or information**
- Look for examples of someone **making a decision based on evidence** (regardless of whether the decision was good or bad)

<https://bit.ly/HSV2250Case>



Case Study - look for examples of:

- Eyewitness testimony and physical evidence
- Academic research studies (peer review)
- Legal decisions
- Census data, public municipal data
- Expert reports (this is a hard one!)

- Scholarly research
 - Original research study
 - Primary vs secondary research
 - Note: Often requires subscription
- Database > Journal > Article
 - Peer Review

- Non-scholarly information

- News article (may be free or subscription online)
- Nonprofit or NGO report (typically free online)
- Government report or data (typically free online)

www.wmich.edu/library

Search “Social Work” and [your topic]

Basic search

Library Search

"Social Work" AND "human trafficking"

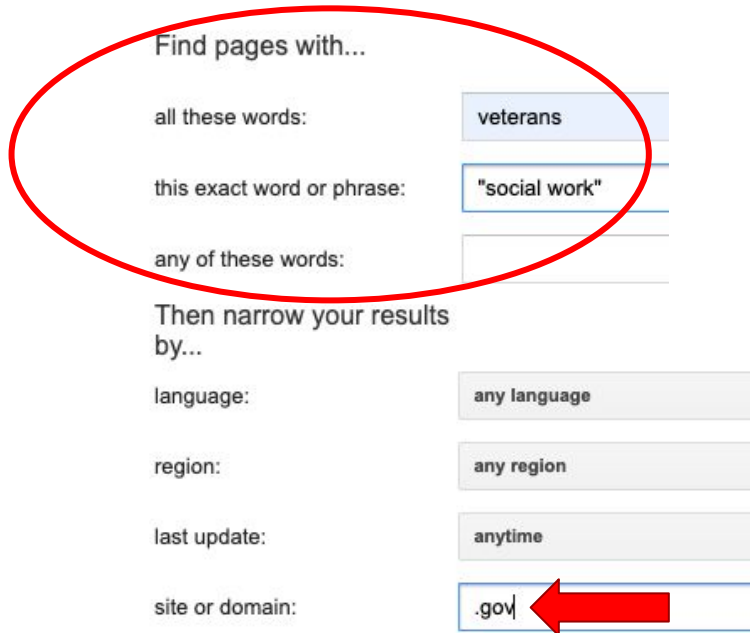
☒ Everything ☐ Books and media

Advanced search

Any field ▼ contains ▼ "Social Work"

AND ▼ Any field ▼ contains ▼ "human trafficking"

www.google.com/advanced_search



Find pages with...

all these words: veterans

this exact word or phrase: "social work"

any of these words:

Then narrow your results by...

language: any language

region: any region

last update: anytime

site or domain: .gov

.gov = government websites

.michigan.gov = Michigan government websites

.org = *possibly* nonprofit or NGO

<http://libguides.wmich.edu/SocialWork/>

- Scholarly Resources
 - Library Search (Advanced)
- Government and Policy Info
 - Example: Pew Research Center
- News and Current Events
 - Example: CQ Researcher

Questions?

Dianna Sachs, Health and Human Services Librarian

Email: dianna.sachs@wmich.edu

Appointments: <https://wmich.libcal.com/appointments/sachs>

Citation and Formatting

Why we cite

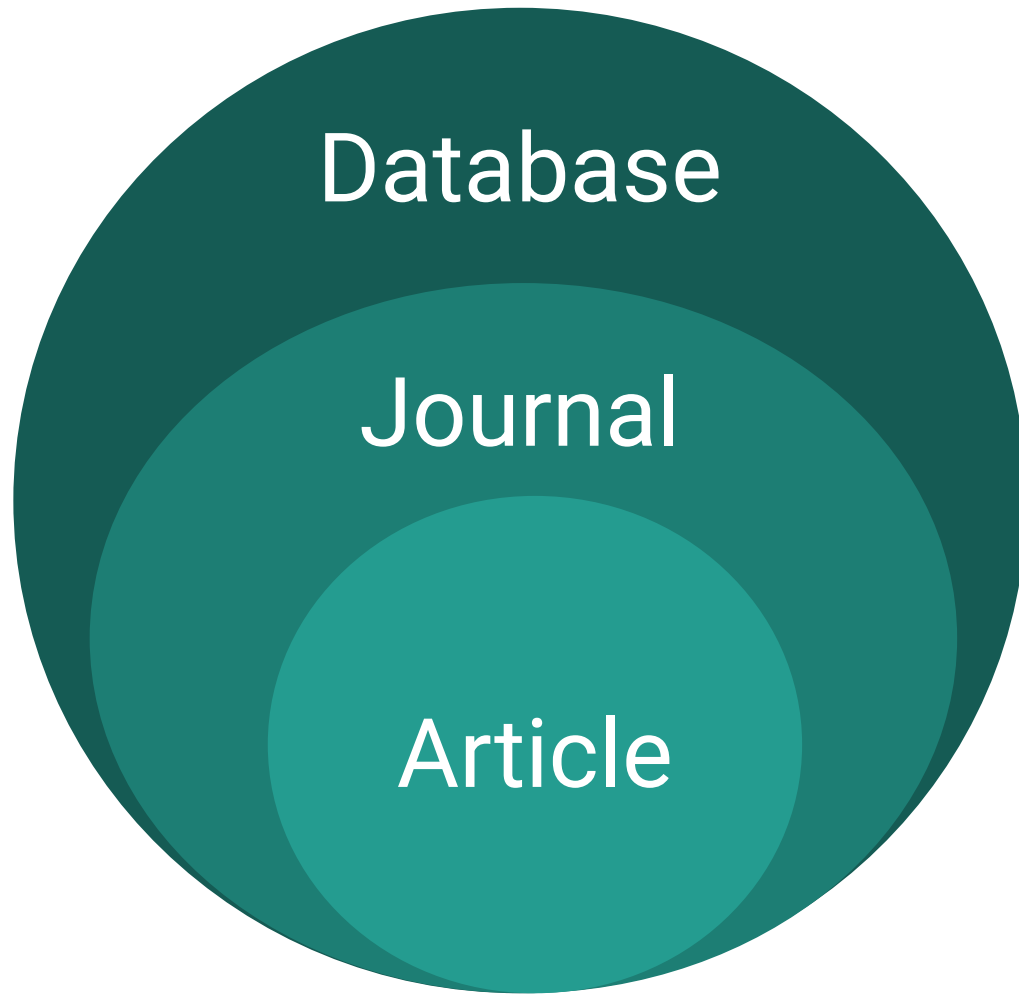
- Scholarly conversation
 - Track the threads of the conversation
 - Enable your reader or audience find the original sources
 - Add new ideas
- Intellectual property
 - Give attribution to original source
 - Make clear delineation between your work and your sources
 - Avoid plagiarism

Quoting, Paraphrasing, and Summarizing

- Quoting: **directly copying** the words of a source
 - Use quotation marks
 - Use direct quotations sparingly
 - Use only when absolutely necessary to include the original author's phrasing
- Paraphrasing: restate the **specific point(s)** of a source
 - Contextualizes the information from your source
 - Most common way of integrating information into your paper
 - Changing a few words is not enough!
- Summarizing: restate the **main ideas** of a source (or section of a source)
 - Contextualizes the information from your source (who said it, when, and where)

Paraphrasing - it's hard, but you can do it!

1. Identify the exact section you want to paraphrase
2. Read the section well to understand it thoroughly
3. Cover the original text and write the ideas in your own words
4. Change the order of ideas and the sentence structure
5. Check the source to be sure you kept the original meaning
6. It's ok to reuse special terminology that cannot be replaced
7. If you need to repeat words, place them in quotation marks
8. Cite the original source



Database

Journal

Article

In-text citation



Reference list entry

In-text citations

- Provide in-text citation for each idea that you quote, paraphrase, or summarize
- Typical formats:
 - (author, date)
 - (author, date, page)
 - (author, date, paragraph)
- Based around author of source

Examples

Mexico City was built by the Spanish over the ruins of earlier Aztec cities (Hidalgo, 2016).

The *encomienda* system “was the first codified set of laws governing the behavior of Spanish colonists in the New World” (Hidalgo, 2016, p. 71).

Examples

Two authors:

A well-known study argued that social class is rapidly becoming obsolete (Calvert & Liu, 1987).

Three or more authors:

The concept of social class is rapidly becoming obsolete (Calvert et al., 1987).

Examples

Group (corporate) authors:

First-generation college students face many obstacles as they work to complete their degrees (Western Michigan University, 2018).

In-text citation



Reference list entry

Reference list citations

- Elements of a citation
 - **author:** *Who* is responsible for this work?
 - **date:** *When* was this work published?
 - **title:** *What* is this work called?
 - **source:** *Where* can I retrieve this work?
- Note: Format changes if an element is missing

Examples

Whole authored book (entire book by same author)

Sapolsky, R. M. (2017). *Behave: The biology of humans at our best and worst*. Penguin Books.

Journal Article:

Grady, J. S., Her, M., Moreno, G., Perez, C., & Yelinek, J. (2019). Emotions in storybooks: A comparison of storybooks that represent ethnic and racial groups in the United States. *Psychology of Popular Media Culture*, 8(3), 207–217. <https://doi.org/10.1037/ppm0000185>

Examples

Webpage of a website

World Health Organization. (2018, May 24). The top 10 causes of death.
<https://www.who.int/news-room/fact-sheets/detail/the-top-10-causes-of-death>

Note: you do **not** need a citation when referring to an entire website. Instead, include web URL in your text.

I regularly read *The New York Times* (<https://www.nytimes.com/>).

Reference List Tips

- Include a reference list entry for every in-text citation
- List references in alphabetical order
- List authors of a publication in the order they appear to give proper credit (*do not* alphabetize them within your reference)

Identifying sources type is hard!

Periodicals

Journal Article References

Magazine Article References

Newspaper Article References

Blog Post and Blog Comment References

UpToDate Article References

Books and Reference Works

Book/Ebook References

Diagnostic Manual References

Children's Book or Other Illustrated Book References

Classroom Course Pack Material References

Religious Work References

Edited Book Chapters and Entries in Reference Works

Chapter in an Edited Book/Ebook References

Dictionary Entry References

Wikipedia Entry References

Reports and Gray Literature

Report by a Government Agency References

Report with Individual Authors References

Brochure References

Ethics Code References

Fact Sheet References

ISO Standard References

Press Release References

White Paper References

Social Media

Facebook References

Instagram References

LinkedIn References

Online Forum (e.g., Reddit) References

TikTok References

Twitter References

Webpages and Websites

Webpage on a Website References

Clinical Practice References

Open Educational Resource References

Whole Website References

Conference Presentations and Proceedings

Conference Presentation References

Conference Proceeding References

Dissertations and Theses

Published Dissertation or Thesis References

Unpublished Dissertation or Thesis References

Unpublished and Informally Published Works

ERIC Database References

Preprint Article References

Audiovisual Media

Artwork References

Clip Art or Stock Image References

Film and Television References

Musical Score References

Online Course or MOOC References

Podcast References

PowerPoint Slide or Lecture Note References

Radio Broadcast References

TED Talk References

Transcript of an Audiovisual Work References

YouTube Video References

Data Sets

Data Set References

Toolbox References

Other APA guidelines and standards

- Paper formatting
- Headings
- Tables and figures
- Reporting standards for research
- Writing style and grammar
- Bias-free language guidelines
- Publication process

More help

- *Publication Manual of the American Psychological Association*
 - <https://apastyle.apa.org/style-grammar-guidelines>
- WMU Libraries - APA Citation Guide
 - <https://libguides.wmich.edu/citing/APA>
- APA Style
 - <https://apastyle.apa.org/>
- Excelsior OWL - APA Style
 - <https://owl.excelsior.edu/citation-and-documentation/apa-style/>
- Purdue OWL - APA Style
 - https://owl.purdue.edu/owl/research_and_citation/apa_style/apa_style_introduction.html

Article discussion

<https://docs.google.com/document/d/19G-MaotieA-hSRI7hch0B0QLZl8dvJaejfrho-oR24/edit?usp=sharing>